



Glenfield Primary Board of Trustees

Minutes of the 3rd Meeting
Tuesday, 18 June 2024 at 5:30pm

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| Present | Kat Porter Mike McCaw Jo Cowell Chris Marshall Yoyo Fu Shail Stewart Fiona Smith Brian Glass (on-line) | Principal Parent Trustee (Presiding Member) Staff Trustee Parent Trustee Parent Trustee Parent Trustee Co-opted Trustee Parent Trustee |
| Apologies | | |
| In Attendance | Kim Collins | (Secretary) |

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| 1-2 | Opening and Apologies | |
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| | The Presiding Member welcomed everyone to the meeting with a karakia. | |
| 3. | Expert Presentations | |
| | <p>Scott presented to the Board on English Curriculum at Glenfield School. Points discussed / shared were;</p> <ul style="list-style-type: none"> - Looking within schools to identify needs. - Recently created a new curriculum team that covers both Literacy and Numeracy - Currently in a slight holding pattern as we await new curriculum from government - Discussed new timelines - 2025 English is to be implemented. - Three key areas identified by Scott and Kat 1. Structured Literacy 2. Establish Curriculum Development 3. Other Areas - All 0 - 4 teachers to be trained up in BSLA - Jenny to facilitate. - All 5 - 6 teachers to be trained in The Code - Development Team - Kat, Scott, Chelsea, Tamlyn - Regular moderation of writing - area to address - Scott to update progressions on Hero dependant on new expectations - Developing an online GPS Hub - resources, procedures, - Development of progressions in more child speak - move towards child self assessment - Thursday Scott has a Kahui Ako team - sharing resources, ideas moving forward - Shail Q - what data do they analyse and why - Scott - spelling and strategies (phonological knowledge) <p>Mike thanked Scott for his time and his presentation.</p> | |
| 4. | Administration | |
| | <p>Conflicts of interest</p> <ul style="list-style-type: none"> • none noted this meeting | |

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| 5. | Approval of Previous Minutes | |
| | <p>Minutes of the meeting held in May 2024 were approved.</p> <p>Minutes of the In-Committee meeting for May 2024 were approved.</p> <p>There were no Matters Arising from previous meeting</p> <p>Review of Actions</p> <ul style="list-style-type: none"> there are no outstanding actions to discuss this meeting | <p>Moved: Mike Carried: Kat</p> <p>Moved: Mike Carried: Kat</p> |
| 6. | Principal's Report | |
| | <p>The report was tabled and discussed.</p> <p>Points noted:</p> <ul style="list-style-type: none"> Genuine interest questions regarding the Learning Through Play pathway were discussed - research based, evidence based practice. Kat explained parts of this philosophy (Walker Learning Model) and will walk alongside the Junior Team in the implementation of this. <i>Note - This is Day to Day Running, not Governance.</i> Brief discussion regarding the 6 year nets (to be discussed post 30 July meeting). Health and Safety - hours students are onsite is a concern, those pre 8.30am. Children are arriving as early as 6.30am. No playground before school going forth due to the lack of supervision. This will minimise risk on the school. <p>Finance - Request to purchase a school owned chainsaw, not a new lawnmower as this is not needed.</p> | <p><i>That the report be received.</i> Moved: Mike Carried: Yo Yo</p> |
| 7. | BOT Workplan / Discussions (emergent) | |
| | N/A | |
| 8. | Information / Risk | |
| | <p>The March 2024 Financial Report was tabled and discussed.</p> <p>Points noted:</p> <ul style="list-style-type: none"> No questions <p>Property Update / Report No points noted this month.</p> <ul style="list-style-type: none"> No questions <p>The Health & Safety Report was tabled and discussed.</p> <p>Points noted:</p> <ul style="list-style-type: none"> Helicopter was postponed | <p><i>That the report be received.</i> Moved: Mike Carried: Kat</p> <p><i>That the report be received.</i> Moved: Mike Carried: Shail</p> |
| 9. | In Committee | |
| | <p>The Board went into committee at 6.44pm.</p> <p>The Board came out of committee at 7.22pm.</p> | |
| 10. | Review | |
| | None | |

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| 11. | Additional Business | |
| | <ul style="list-style-type: none"> • Mike thanked Sue for her service to GPS (4Yrs) • Jo S. (teacher) has won \$8,500 to redo and create a new vegetable garden. • School looking at possible options for the development of the area of the old garden space - great space for Wairau Special School. • Kat will generate calendar invites for future BOT meetings. | |
| 12. | Discussions and Meeting Closure | |
| | Confirmation of Actions <ul style="list-style-type: none"> • These were read and all agreed to. | |

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| | There being no other business, the meeting closed at 7.23pm with a karakia. | |
| | Next meeting: 30 July 2024 at 5:30pm | |

Mike McCaw
Chairperson

Kim Collins
Board Secretary