

Glenfield Primary School

Board Meeting Minutes

Tuesday 31 October 2023

Google Meeting commenced 5.30pm

Karakia - Ma te whakapono

Acceptance of Agenda

1. Administration

Present: Mike McCaw Presiding Member, Chris Cooper Principal, Jo Cowell Staff Rep, Chris Marshall Parent Rep, Fiona Smith Special needs Champion, Yoyo Fu Parent Rep, Shail Stewart Parent Rep, Brian Glass Parent Rep and Donovan Smith Minutes.

Apologies: None

Declaration of Interests: None

2. Monitoring

2.1 Expert presentation - none

2.2 Principal's Report

Discussed the roll, enrolments and withdrawals.

- Giving Effect to Te Tiriti o Waitangi

Discussed where we are with the Te Tiriti o Waitangi, MAC involvement, feedback and updates.

- Progress Review for Te Whānau Haumanu

Review and planning done and shared with all staff at staff meeting.

- Staffing for 2024 – shared.

2.3 Data analysis (none)

2.4 Charter updates

- 2024 Strategic Plan

New Ministry Template used - Chris shared the goals.

2.5 Finance and audit

- September report – after review.

- Equity Index (Operational Grant for 2024)
Sarah to inform the Board of items that were reviewed.
Equity index has changed a bit but not significantly.

3. Discussions (emergent)

3.1 Special issue or project

3.2 General business

- Assurance: Safety Checking, Principal Professional Growth Cycle, Provisionally Certificated Teachers, Teacher Registration, Certification and Police Vetting, Appointment Procedure, School Donations, Length of School Year, International Learners, Evacuation / Emergency Kits and Supplies, Expenditure
- Policy Review: Student Achievement Information, Home Learning, Distance Learning, Religious Instruction, Health Education

Health Education consultation to be done this term with the community

4. Decisions

4.1 Board decisions (these are listed from the reports presented where a decision is required)

5. Agenda items for next meeting

6. Administration

6.1 Confirmation of previous meetings minutes

6.2 Correspondence

7. Meeting closure

Into committee at 6.00pm

Out of committee at 6.25pm

Meeting closed at 6.26pm.

Signed:

Presiding Member:

Date