

Glenfield Primary School

Board Meeting Minutes

Tuesday 1 August 2023

Meeting commences 5.30pm

Karakia - Ma te whakapono

Acceptance of Agenda

1. Administration

Present: Mike McCaw Presiding Member, Chris Cooper Principal, Jo Cowell Staff Rep, Chris Marshall Parent Rep, Fiona Smith Special needs Champion, Yoyo Fu Parent Rep, Shail Stewart Parent Rep, Brian Glass Parent Rep and Donovan Smith Minutes.

Apologies: N/A

Declaration of Interests: N/A

2. Monitoring

2.1 Expert presentation

School Tour

Property update and tour of refurbished library, classes, and withdrawal rooms. Tour of the new playgrounds. Showed members of the board the hall foyer/entrance and toilets as this was the next refurbishment project as well as the drainage area that will be redone.

Repair/replacement of damaged stairs (in front of Rm 16/17) is part of the next project.

2.2 Principal's Report

- ERO Action Plan

Discussed gave an updated report of the Profile Report that was signed off by Mike and is ready to go onto their website. This work with ERO will be done over a 3 year period.

- Hautu Update

Hautu Self Review has been updated.

- Attendance Term 1

Maori students still behind with attendance, some of these students are chronically absent which affects the attendance numbers due to a range of issues.

2.3 Data analysis

- Mid Year Data (reading, writing, maths, Māori progress and achievement, oral language).

Mid year data can now be tracked mid year because of HERO live reporting system.

Data is based on students who made accelerated progress or of students who have made no progress but on track to meeting their cohort at the end of the year.

The report included strategies used for success as well as possible barriers for no improvement.

Discussed concerns about maths data and the plan to meet these concerns moving forward.

2.4 Charter updates (none)

2.5 Finance and audit

- May Report
- June Report

Mike to email Sarah re question/clarification

3. Discussions (emergent)

3.1 Special issue or project

- Board Code of Conduct (GPS elaborations)

Common objectives and elaborations are set with no additions or elaborations.

3.2 General business

- 2024 Strategic Plan

BOT wants to be involved in the Strat Plan. Principal to attend a workshop re-consultation with the community prior to that meeting.

- Policy Review

- Inclusive Education
- Māori Educational Success
- Learning Support

- Learning Support coordination
- Identify Learning Support
- Gifted Learners
- Assurance
 - School Swimming Pool
 - Safety Management System / Worker Engagement, Participation and Representation
 - Searches, Surrender, and Retention of Property
 - Physical Restraint
 - Stand-down, Suspension, and Exclusion

4. Decisions

4.1 Board decisions (these are listed from the reports presented where a decision is required)

- Board Code of Conduct - N/A

5. Agenda items for next meeting

6. Administration

6.1 Confirmation of previous meetings minutes

6.2 Correspondence

7. Meeting closure

Into committee at 6.57pm

Out of committee at 7.00pm

Meeting closed at 7.01pm.

Signed:

Presiding Member:

Date: 12/08/2023