

Glenfield Primary School
Board Google Meeting Minutes
Tuesday 5 April 2022

Meeting commences 5.30pm via Google meeting

Acceptance of Agenda

1. Administration

Present: Mike McCaw (Presiding member), Chris Cooper (Principal), Jo Cowell, Fiona Smith, Kerryn Harris, Brian Glass, Will Leang, Chris Marshall, Jules McCourt (minute taker), Derek Dallow (presentation).

Apologies: None

Declaration of Interests: None

2. Monitoring

2.1 Expert presentation

- Histories Curriculum (Derek Dallow) – Presentation regarding NZ histories curriculum and how the introduction of this new area is being introduced at GPS. Derek shared 6 books written by Tamsin Hanley, who is presenting to GPS at a TOD in the April school holidays. The board thanked Derek for his presentation.
- Better Start Literacy Approach update (Jules McCourt) – The BSLA programme was explained to the board. Resources were shared along with how GPS is introducing this approach in two classes involving 2 teachers and three teacher aides.

2.2 Principal's Report

- Progress towards meeting annual plan goals
- COVID report – Students well-being was discussed. This is showing in different ways.
- Both staff members have now recovered from COVID. Thanks were given to Jo for running the office in Sarah's absence.
- Staff and whanau are currently being surveyed to include their voice in the orange and green level risk management plans. These will be sent to the board for consultation.
- EEO – The lack of accessibility was discussed.

2.3 Data analysis

- ESOL – This needs to be a focus for 2022.

2.4 Charter updates (none)

2.5 Finance and audit

- February Report – Re: vandalism – Chris Cooper to investigate security cameras.

3. Discussions (emergent)

3.1 Special issue or project

3.2 General business

- 10 Year Property Plan
- Flooding – Rooms 12 – 15 plus the library were flooded. The school was closed for the day due to black water flooding. 4 classes (R12 –R15) are now working in other areas until the carpets are replaced.
- Asbestos report – this has been completed.
- Assurance
 - Risk management
 - EEO
 - Reporting and recording incidents, medicines, managing minor/moderate injury and illness
 - Police vetting for non-teachers

4. Decisions

4.1 Board decisions - None

5. Agenda items for next meeting

6. Administration

6.1 Confirmation of previous meetings minutes

6.2 Correspondence

7. Meeting closure at 6.54pm. No in-committee.